

PART 1 NON-CONFIDENTIAL MINUTES SPECIAL CORPORATION MEETING

Tuesday May 20, 2025

3:45 PM - 4:00 PM

Cathedral Room, Chichester College

PRESENT:

Chris Bennett, Steve Cooper (Chair), Andrew Green (CEO), David Jones (Vice-Chair), Helen Kilpatrick Sue Lal (Staff Governor), Paul Lansdowne (Staff Governor), Ian Larkham, Richard Moore, David Parfitt, Ryan Sallows, Dean Spears.

IN ATTENDANCE:

Steve Coulthard (CFO), Vicki Illingworth (Executive Principal & Deputy CEO), Helen Loftus (Principal, Chichester College), Dan Power (CCO), Paul Riley (Principal, Brighton MET and Haywards Heath College), Jon Rollings (COO), Helena Thomas (Principal, Worthing College & Northbrook College), Catherine Vinall (Clerk to the Corporation), Dean Wynter (Acting Principal, Crawley College), Sarah Box (Governance Officer)

1. WELCOME AND APOLOGIES FOR ABSENCE

Standing item

Speaker: Chair

Attendees were welcomed to the meeting.

Apologies were noted from Steve Bassam, Roy Bowden, Eleanor Claridge (Student Governor) Gayathri Ganesan, Caitlin Heydenrych (Student Governor), James Sarmecanic, Tom Simmonds and Steven Skinner.

2. DECLARATIONS OF INTEREST

Standing item

Speaker: Chair

Governors were reminded of their personal responsibility to declare any interests they may have in items under discussion and that they might be required to withdraw from the meeting during such discussions.

3. CORPORATION MEMBERSHIP

Decision item

Speaker: Steve Cooper/Catherine Vinall

Catherine Vinall confirmed that there was a governor recruitment process underway for four new governors, two of which were being supported by a recruitment partner. Governance and Search Committee had met with Anne Gornall MBE before the Easter break and a recommendation had been made to Corporation for her appointment. Anne had previously been a governor for 9 years at Oldham College and had agreed to sit on the Audit & Risk Committee and CQC. It was

Resolved

That Anne Gornall be appointed for a four year term of office from 1 August 2025.

4. ACCOUNTABILITY AGREEMENT 2025/26

Decision Item

Speaker: Vicki Illingworth/Catherine Vinall

Following on from the discussion during the development/strategy event earlier in the day it was proposed to delegate approval of the Agreement to the Curriculum & Quality Committee. It was

Resolved

That approval of the 2025/26 Accountability Agreement be delegated to the Curriculum & Quality Committee.

5. DATE OF NEXT MEETING

The next Corporation Meeting would be held on Wednesday, 9 July at Crawley College.

6. ANY OTHER BUSINESS

There were no items of any other business.

7. REVIEW OF THE MEETING

Members of the Corporation were invited to consider whether any items of business before the meeting might have been dealt with in a different or more appropriate manner.