## TERMS OF REFERENCE STUDENT COMMITTEE



## Membership

The Student Committee will comprise up to four members of the Corporation and the Students' Union Executive Committees from each College within the Group.

Members of the Group Leadership Team and the Group Director of Student Services & Pastoral Support will also attend the meetings. Other members of the Corporation will be invited to attend Student Committee meetings on a voluntary basis as guest Governors. Other members of the College Student Experience Teams may also attend Student Committee as guests.

The Chair of the Committee shall be a member of the Corporation and the Vice-Chair shall be a member of the Student Executive.

## Frequency of Meetings and Quorum

The Student Committee shall meet at least once a term. Additional special meetings may be called as necessary in agreement with the Chair.

There is no quorum but there must be at least one member from each category for the meeting to take place. In the event of a vote, the categories of Governors and the Students' Union Executive Committees have one vote each. Any individuals attending Committee meetings as a guest will not be eligible to vote.

## **Terms of Reference**

- (a) To review issues raised on behalf of the student body through Student Conferences and the Executive Committee meetings of the Students' Union of Chichester College.
- (b) To review activities within the Colleges relating to the promotion of the welfare and well being of students and to recommend action to the Principal and Corporation as appropriate.
- (c) To consider items affecting the student body referred to it by the Corporation and the Group Leadership and Senior Management Teams.
- (d) To receive regular reports from the Executive Committees on the activities of the Students' Union, including feedback from Student Conferences.
- (e) To review the Constitution of the Students' Union and recommend any changes deemed appropriate to the Corporation.
- (g) To approve the audited accounts of the Students' Union prior to their sign off by representatives from the Students' Union.

- (h) To monitor the role of the Student Executive in raising the student voice to support the College's strategic plan.
- (i) To review the Committee operations and effectiveness biennially, together with the Committee's Terms of Reference and Annual Business Plan and make recommendations for changes to the Corporation.